

To complete on-screen press your tab key to enter the first active field, enter data and use your tab key to move to the next field. On completion please print in colour onto yellow paper, if possible, deslecting the "Print Comments" option. Sign and date the form before returning to us by post. The Applicant should sign this Letter of Authority in front of your Interviewer

LETTER OF AUTHORITY

Prospective Employer:

To Whom It May Concern

I have applied for a job that requires me to be security screened for a period of not less than 10 years. This involves obtaining character references and verifying periods of employment, including a consumer information search. My prospective employer has appointed screening agency External Quality Management Ltd to carry out this screening on their behalf.

I hereby authorize External Quality Management Ltd to approach my former employers, schools, colleges, character referees, the Police, and any government agencies for the purpose of verifying the information that I have supplied in the Application for Employment.

I further authorize External Quality Management Ltd to take up a consumer information search with a credit reference agency. I am aware that the credit reference agency will keep a record of that search and may share that information with other credit reference agencies.

Signed:

Date:.....

Print Name:

Date of Birth:

NI No: