

Name:
Address:

Post Code:

Date:

LETTER OF AUTHORITY

My Employer:

To Whom It May Concern

I have applied for a job a position that requires me to be security screened for a period of 5 or 10 years, in order to comply with the requirements of BS 7858:2006 and the further requirements of my employer. This screening involves obtaining character references and verifying my employment history as well as taking up a consumer information search. My employer has appointed screening agency External Quality Management Ltd to carry out this screening on their behalf.

I hereby authorize External Quality Management Ltd to approach my former employers, schools, colleges, character referees, the Police, and any government agencies for the purpose of verifying the information that I have supplied in the Application for Employment/Screening Information Form.

I further authorize External Quality Management Ltd to take up a consumer information search with a credit reference agency. I am aware that the credit reference agency will keep a record of that search and may share that information with other credit reference agencies.

Signed: Date:.....

Print Full Name:.....

Date of Birth: NI No: